

Policy & Resources Scrutiny Committee – 29th October 2009
Policy & Democratic Services Performance Summary
at 30th September 2009

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| Policy & Democratic Services | |
| This report is based on data in the PIMs Scorecards, which is regularly updated by services. Performance information has been reported as of the 30 th September 2009 where available. | |
| What we are doing well | <ul style="list-style-type: none"> The % sickness absence for Policy & Democratic Services stood at 0.47% at the end of the first quarter, well below the target of 4%. Quarter 2 figures are not available yet. |
| Scrutiny & Member Services | |
| What we are doing well | <ul style="list-style-type: none"> Cabinet accepted 100% of the recommendations made by Scrutiny Committee. |
| Where we need to improve | <ul style="list-style-type: none"> Scrutiny Committees considered 74% of reports on the dates published in the Scrutiny Committee Forward Work Programme. Whilst this is slightly better than the end of year performance of 67.23% in 2008/09, this figure is still below the target of 80% For the same indicator as above, P&R Scrutiny Committee considered 63% of the reports on the dates published in the Forward Work Programme. The total number of Scrutiny Reports requested by members at the end of the 2nd quarter was 5. The annual target is 40. Of the 5 reports requested, none of these were requested by P&R Scrutiny Committee members. The % of Scrutiny reports received by members in up to 2 meeting cycles was 75% at the end of quarter 2. Performance has dropped from 100% in quarter 1. 25% of Scrutiny reports were received by members in less than 3 meeting cycles in quarter 2. |
| Committee Services | |
| What we are doing well | <ul style="list-style-type: none"> At the end of quarter 1, 97% of reports promised for Cabinet in each 8 week period included in the forward work programme were received. This is a slight improvement on the 2008/09 figure of 95.75%. |
| Registrars | |
| What we are doing well | <ul style="list-style-type: none"> All customers requesting a British Citizenship ceremony received a ceremony data within six weeks. |